

# Grant Budget



Please state currency the numbers are provided in

## Costs

| Category                                    | Year 1 | Year 2 | Total | Description of item(s) to be bought or how cost will be incurred |
|---------------------------------------------|--------|--------|-------|------------------------------------------------------------------|
| Equipment                                   |        |        |       |                                                                  |
| Volunteer/staff training courses & expenses |        |        |       |                                                                  |
| Travel                                      |        |        |       |                                                                  |
| Rent/utilities                              |        |        |       |                                                                  |
| Admin & office supplies                     |        |        |       |                                                                  |
| Marketing                                   |        |        |       |                                                                  |
| Other                                       |        |        |       |                                                                  |
| <b>Total Costs</b>                          |        |        |       | <b>&lt;--- Total amount of funding requested</b>                 |

**Example:**

Please state currency the numbers are provided in

GBP £

**Costs**

| Category                                    | Year 1      | Year 2     | Total       | Description of item(s) to be bought or how cost will be incurred                                   |
|---------------------------------------------|-------------|------------|-------------|----------------------------------------------------------------------------------------------------|
| Equipment                                   | 50          | 0          | 50          | Printer                                                                                            |
| Volunteer/staff training courses & expenses | 300         | 300        | 600         | 2x training courses per year at 150 each                                                           |
| Travel                                      | 75          | 0          | 75          | Year 1 train travel for 3 people to attend each training course, year 2 will be online so no costs |
| Rent/utilities                              | 480         | 480        | 960         | 40 per month room rental                                                                           |
| Admin & office supplies                     | 20          | 20         | 40          | Paper, pens and envelopes                                                                          |
| Marketing                                   | 50          | 50         | 100         | 50 per year to be spent on materials to publicise the project                                      |
| Other                                       | 85          | 25         | 110         | Year 1 60 for wall paint, 25 per year for external evaluator fees                                  |
| <b>Total Costs</b>                          | <b>1060</b> | <b>875</b> | <b>1935</b> | <b>&lt;--- Total amount of funding requested</b>                                                   |